

Regular Vestry Meeting

MINUTES

FEBRUARY 20, 2019

7:00 P.M.

BETHLEHEM CHAPEL

TYPE OF MEETING	Regular Meeting of the Vestry
CLERK	Liz McElhatton
VESTRY ATTENDEES	Doug Sondgeroth (Sr. Warden), Rachel Easton (Jr. Warden), Blake Chastain, Chad Goeser, Seth Himrod, Wyvette Hoffman, Deane Johnson, Liz McElhatton, Milner Seifert, Molly Skelton
STAFF ATTENDEES	Debra Bullock (Rector)
OTHER ATTENDEES	
EXCUSED	Julia Ferguson

Agenda with Minutes

OPENING PRAYER	DEBRA BULLOCK
Pastor Debra opened the meeting with prayer at 7:05pm	

TOPIC: APPOINTMENT OF VESTRY CLERK	DEBRA BULLOCK
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DISCUSSION		
No one came forward for this position; Liz took minutes for this meeting		
CONCLUSIONS / MOTIONS:		
Clerk position will be shared among Vestry members		
ACTION ITEMS (IF ANY)	PERSON RESPONSIBLE	DEADLINE
A schedule, for the remaining meetings of the year, will be made and distributed to Vestry members	Pastor Debra	ASAP

TOPIC: PAROCHIAL REPORT	DEBRA BULLOCK
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DISCUSSION		
Parochial report was received in advance of the meeting.		
CONCLUSIONS / MOTIONS:		
Vestry accepted the Parochial report		
A motion was made and seconded to accept the Parochial Report as presented. <u>X</u> UNANIMOUS		

TOPIC: CAPITAL CAMPAIGN PREPARATION	DOUG SONDGEROTH
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DISCUSSION		
Doug led the vestry through a history of our work to date including the work of the Organ Committee (2016), the Conversation Cafes and Focus Group Conversations (2017-2018), and conversations with key stakeholders (e.g., Interfaith Action of Evanston, North Shore Squares, The Human Process, YMCA, YWCA, Sunday School teachers, Associate for Music Ministries, etc.). Based on all of the information received, not include raising funds to replace the organ (a cost of more than \$1 million. A priority will be placed on supporting our hospitality to the community (e.g., renovations of the Hospitality Center and kitchen).		
CONCLUSIONS / MOTIONS:		
Vestry team was divided into (2) committees based upon personal interest. Committee 1 will handle contractors and bids for capital improvements. Committee 1 consists of: Doug, Liz, Dean, Chad, Seth, Rachel. Committee 2 will handle the actual capital campaign, identifying a consultant and moving forward on this work. Committee 2 consists of: Debra, Wyvette, Milner, Molly, Blake, and Rachel		

TOPIC: JANUARY MEETING MINUTES	BLAKE CHASTAIN
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DISCUSSION		
January Meeting Minutes were distributed via email to Vestry members.		
CONCLUSIONS / MOTIONS:		
Vestry approved January Meeting Minutes		
A motion was made and seconded to accept the January meeting minutes as presented. <u>X</u> UNANIMOUS		

TOPIC: DETERMINE VESTRY MONTHLY MEETING DATE**DEBRA BULLOCK**

DISCUSSION		
Which day of the month is the best for everyone to attend Vestry meetings?		
CONCLUSIONS / MOTIONS:		
The 3 rd Wednesday of the month is still the best for everyone. Although, due to other circumstances, March will be changed to Tuesday, March 19 and April will be changed to Tuesday, April 23.		
ACTION ITEMS (IF ANY)	PERSON RESPONSIBLE	DEADLINE
A schedule will be emailed to Vestry Members	Pastor Debra	ASAP

ANY OTHER BUSINESS**ALL**

DISCUSSION		
Vestry members welcomed new members (Seth, Liz, Molly, Wyvette) and introductions were made.		
CONCLUSIONS / MOTIONS:		
NONE		

CLOSING PRAYER**DEBRA BULLOCK**

DISCUSSION		
Pastor Debra closed the meeting with prayer at 8:05pm		